

## Daily Scrum Meeting Minutes

Date: 7/2/2024

Attendees: Gigi Arbelo, Jonathan Gil, Nicholas Smith, Careca McRae

Start time: 5:20 PM

End time: 6:00 PM

Student 1: Gigi Arbelo

What have you done since the last scrum meeting? Today, I continued to worked on some of our outstanding tasks and made some changes to our website.

What is planned to be done until the next scrum meeting? For the next scrum meeting, I plan to continue working on our outstanding tasks.

What are the hurdles? I think our biggest hurdle at the moment is making sure we complete outstanding tasks in a timely manner.

Student 2: Jonathan Gil

What have you done since the last scrum meeting? Researched the different types of quiz formats we need for the modules.

What is planned to be done until the next scrum meeting? Continue to work on the website.

What are the hurdles? Our main hurdle is scheduling our meeting times around our work schedules.

Student 3: Nicholas Smith

What have you done since the last scrum meeting? Gathered more information for the website

What is planned to be done until the next scrum meeting? Continue to work on the website.

What are the hurdles? The main hurdle gathering the information to use for the site

Student 4 : Careca McRae

What have you done since the last scrum meeting?

Added sections to our existing website.

What is planned to be done until the next scrum meeting?

Continue to address minor presentation issues .

What are the hurdles?

Organizing the page of our Wix website in its different phases.